



**AAS in Legal Assistant Technology to
BAAS in Business
Guided Pathway
Effective for the 2019-2020 Catalog**



First Year – Trinity Valley Community College

FIRST SEMESTER	SECOND SEMESTER
ENGL 1301 English Composition I	BCIS 1305 Business Computer Applications
EDUC 1300/PSYC 1300 Learning Framework	POFT 1301 Business English
LGLA 1219 Legal Ethics	LGLA 1345 Civil Litigation
LGLA 1407 Law and the Legal Profession	MATH 1332 Contemporary Math I
BUSI 2301 Business Law	POFL 1305 Legal Terminology

Second Year – Trinity Valley Community College

It's best to apply to Tarleton State University a full semester before you plan to transfer. It will help if you submit a copy of this pathway with your application.

FIRST SEMESTER	SECOND SEMESTER
LGLA 2307 Law Office Management	Language, Philosophy & Culture/Creative Arts
POFI 2301 Word Processing I	LGLA 2305 Interviewing & Investigation
GOVT 2305 U.S. Government & Constitution	LGLA 2313 Criminal Law and Procedure
LGLA 1355 Family Law	GOVT 2306 Texas Government and Constitution
ACNT 1303 Introduction to Accounting I	LGLA 2380 Co-op Legal Assistant OR LGLA 1353 Wills, Trusts & Probate

AAS: Legal Assistant Technology

You will need to apply for the associate's degree at your community college. Contact your advisor there for more information.

Third Year - Tarleton State University

SUMMER	
° ENGL1302 English Composition II	
FIRST SEMESTER	SECOND SEMESTER
° Visual & Performing Arts (040)	° Literature or PHIL 1301 Intro to Philosophy (050)
° Science Core (030)	° Science Core (030)
° HIST 1301 American History I(060)	° HIST 1302 American History II (030)
ACCT 2301 Principles of Accounting I-Financial	ACCT 2303 Principles of Accounting II-Managerial
ECON 2302 Principles of Microeconomics	BUSI 3311 Business Statistics

Fourth Year - Tarleton State University

SUMMER	
BUSI 3312 Business Communications	
FIRST SEMESTER	SECOND SEMESTER
MGMT 3301 Principles of Management	BLAW 4333 Business Law II or BCIS 4350 Management Information Systems
MKTG 3314 Principles of Marketing	BUSI 4344 International Business
BLAW 4332 Business Law I	ACCT 3301 Microcomputer Applications in Accounting/Finance
FINC 3301 Principles of Finance	BUSI 4359 Business Strategy
Advanced elective (3 hours)	Advanced elective (3 hours)

This is not an official degree plan. Check with an advisor; degree plans may change in later catalogs.

Part-time students may also follow this sequence. Developmental coursework may be required.

° This course counts for the Core Curriculum at any public college or university in Texas.

For questions about the University portion of this guided pathway,
Contact the **BAAS Program Manager** at (254) 968-1930 or MMAS_Dept@tarleton.edu